

From: [Lee-Sullivan, Marcia L. \(EOIR\)](#)
To: [Schaaf, Joseph R. \(EOIR\)](#)
Cc: [O'Hara, Shelley M. \(EOIR\)](#)
Subject: FW: NTAs with incorrect or missing court information
Date: Tuesday, March 26, 2019 11:07:31 AM
Attachments: [NTA acceptance guidelines.docx](#)

Response from PDCIJ Santoro.

From: Santoro, Christopher A (EOIR) <Christopher.Santoro@EOIR.USDOJ.GOV>
Sent: Tuesday, March 26, 2019 11:01 AM
To: Lee-Sullivan, Marcia L. (EOIR) <Marcia.Lee-Sullivan@EOIR.USDOJ.GOV>
Subject: FW: NTAs with incorrect or missing court information

Christopher A. Santoro
Deputy Chief Immigration Judge

From: Santoro, Christopher A (EOIR)
Sent: Friday, February 15, 2019 8:00 AM
To: All of Court Administrators (EOIR) <[All_of_Court_Administrators@EOIR.USDOJ.GOV](#)>
Cc: Keller, Mary Beth (EOIR) <[MaryBeth.Keller@EOIR.USDOJ.GOV](#)>; Maggard, Print (EOIR) <[Print.Maggard@EOIR.USDOJ.GOV](#)>; Cheng, Mary (EOIR) <[Mary.Cheng@EOIR.USDOJ.GOV](#)>; Ortiz-Ang, Susana (EOIR) <[Susana.Ortiz-Ang@EOIR.USDOJ.GOV](#)>; Pasierb, Mark (EOIR) <[Mark.Pasierb@EOIR.USDOJ.GOV](#)>; Kuschel, Mark (EOIR) <[Mark.Kuschel@EOIR.USDOJ.GOV](#)>; Manna, Karen (EOIR) <[Karen.Manna@EOIR.USDOJ.GOV](#)>; Rosen, Scott (EOIR) <[Scott.Rosen@EOIR.USDOJ.GOV](#)>; Bartolomei, Jr. Rico (EOIR) <[Rico.Bartolomei@EOIR.USDOJ.GOV](#)>; Daugherty, Daniel J. (EOIR) <[Daniel.Daugherty@EOIR.USDOJ.GOV](#)>; Dillow, Eric (EOIR) <[Eric.Dillow@EOIR.USDOJ.GOV](#)>; Doolittle, John (EOIR) <[John.Doolittle@EOIR.USDOJ.GOV](#)>; Feldman, Irene (EOIR) <[Irene.Feldman@EOIR.USDOJ.GOV](#)>; Grim, James (EOIR) <[James.Grim@EOIR.USDOJ.GOV](#)>; Hoogasian, Amy C. (EOIR) <[Amy.Hoogasian@EOIR.USDOJ.GOV](#)>; Johnson-Papillo, Carrie C. (EOIR) <[Carrie.Johnson-Papillo@EOIR.USDOJ.GOV](#)>; Jones, David M. (EOIR) <[David.Jones@EOIR.USDOJ.GOV](#)>; Kaufman, Matthew W. (EOIR) <[Matthew.Kaufman@EOIR.USDOJ.GOV](#)>; Laurent, Scott (EOIR) <[Scott.Laurent@EOIR.USDOJ.GOV](#)>; Mart, H. Kevin (EOIR) <[H.Kevin.Mart@EOIR.USDOJ.GOV](#)>; Martin, Clay N. (EOIR) <[Clay.Martin@EOIR.USDOJ.GOV](#)>; McNulty, Sheila (EOIR) <[Sheila.McNulty@EOIR.USDOJ.GOV](#)>; Nadkarni, Deepali (EOIR) <[Deepali.Nadkarni@EOIR.USDOJ.GOV](#)>; Owen, Sirce E. (EOIR) <[Sirce.Owen@EOIR.USDOJ.GOV](#)>; Paul, Nancy J. (EOIR) <[Nancy.Paul@EOIR.USDOJ.GOV](#)>; Rooyani, Rodin (EOIR) <[Rodin.Rooyani@EOIR.USDOJ.GOV](#)>; Sanchez, Jose A. (EOIR) <[Jose.Sanchez@EOIR.USDOJ.GOV](#)>; Scala, Theresa M. (EOIR) <[Theresa.Scala@EOIR.USDOJ.GOV](#)>; Sukkar, Elisa (EOIR) <[Elisa.Sukkar@EOIR.USDOJ.GOV](#)>; Weil, Jack (EOIR) <[Jack.Weil@EOIR.USDOJ.GOV](#)>; Weiss, Daniel H (EOIR) <[Daniel.Weiss@EOIR.USDOJ.GOV](#)>
Subject: RE: NTAs with incorrect or missing court information

CAs,

Thank you for your feedback on the chart below as well as your questions/suggestions about additional scenarios. We've developed the attached chart that we thought might be useful for you to give to your staff that make the acceptance/rejection decisions. If there are additional scenarios you think should be included on the chart (or if you see any errors/edits), please let us know. Hope this helps,

Christopher A. Santoro

Deputy Chief Immigration Judge

From: Santoro, Christopher A (EOIR)

Sent: Thursday, February 14, 2019 5:08 PM

To: All of Court Administrators (EOIR) <All_of_Court_Administrators@EOIR.USDOJ.GOV>

Cc: Keller, Mary Beth (EOIR) <MaryBeth.Keller@EOIR.USDOJ.GOV>; Maggard, Print (EOIR) <Print.Maggard@EOIR.USDOJ.GOV>; Cheng, Mary (EOIR) <Mary.Cheng@EOIR.USDOJ.GOV>; Ortiz-Ang, Susana (EOIR) <Susana.Ortiz-Ang@EOIR.USDOJ.GOV>; Pasierb, Mark (EOIR) <Mark.Pasierb@EOIR.USDOJ.GOV>; Kuschel, Mark (EOIR) <Mark.Kuschel@EOIR.USDOJ.GOV>; Manna, Karen (EOIR) <Karen.Manna@EOIR.USDOJ.GOV>; Rosen, Scott (EOIR) <Scott.Rosen@EOIR.USDOJ.GOV>; Bartolomei, Jr. Rico (EOIR) <Rico.Bartolomei@EOIR.USDOJ.GOV>; Daugherty, Daniel J. (EOIR) <Daniel.Daugherty@EOIR.USDOJ.GOV>; Dillow, Eric (EOIR) <Eric.Dillow@EOIR.USDOJ.GOV>; Doolittle, John (EOIR) <John.Doolittle@EOIR.USDOJ.GOV>; Feldman, Irene (EOIR) <Irene.Feldman@EOIR.USDOJ.GOV>; Grim, James (EOIR) <James.Grim@EOIR.USDOJ.GOV>; Hoogasian, Amy C. (EOIR) <Amy.Hoogasian@EOIR.USDOJ.GOV>; Johnson-Papillo, Carrie C. (EOIR) <Carrie.Johnson-Papillo@EOIR.USDOJ.GOV>; Jones, David M. (EOIR) <David.Jones@EOIR.USDOJ.GOV>; Kaufman, Matthew W. (EOIR) <Matthew.Kaufman@EOIR.USDOJ.GOV>; Laurent, Scott (EOIR) <Scott.Laurent@EOIR.USDOJ.GOV>; Mart, H. Kevin (EOIR) <H.Kevin.Mart@EOIR.USDOJ.GOV>; Martin, Clay N. (EOIR) <Clay.Martin@EOIR.USDOJ.GOV>; McNulty, Sheila (EOIR) <Sheila.McNulty@EOIR.USDOJ.GOV>; Nadkarni, Deepali (EOIR) <Deepali.Nadkarni@EOIR.USDOJ.GOV>; Owen, Sirce E. (EOIR) <Sirce.Owen@EOIR.USDOJ.GOV>; Paul, Nancy J. (EOIR) <Nancy.Paul@EOIR.USDOJ.GOV>; Rooyani, Rodin (EOIR) <Rodin.Rooyani@EOIR.USDOJ.GOV>; Sanchez, Jose A. (EOIR) <Jose.Sanchez@EOIR.USDOJ.GOV>; Scala, Theresa M. (EOIR) <Theresa.Scala@EOIR.USDOJ.GOV>; Sukkar, Elisa (EOIR) <Elisa.Sukkar@EOIR.USDOJ.GOV>; Weil, Jack (EOIR) <Jack.Weil@EOIR.USDOJ.GOV>; Weiss, Daniel H (EOIR) <Daniel.Weiss@EOIR.USDOJ.GOV>

Subject: NTAs with incorrect or missing court information

Court Administrators,

As a follow-up to our call yesterday regarding the proper filing of NTAs, please apply the guidance below:

NTA/supplemental documentation	Accept/Reject
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The NTA says it will be filed in Court A and is actually filed in Court A.	Accept.
The NTA says it will be filed in Court A but DHS subsequently serves the respondent a memo stating the NTA will be filed in Court B. The NTA is then filed in Court B.	Accept (as long as the new court notice is filed along with the NTA, was served upon the respondent, and the notice contains the court's correct address).
The NTA says it will be filed in Court TBD, but DHS subsequently serves the respondent a memo stating that the NTA will be filed in Court A. The NTA is filed in Court A.	Accept (as long as the new court notice is filed along with the NTA, was served on the respondent, and the notice contains the court's correct address).
The NTA says it will be filed in a court TBD (with no other information).	Reject.
The NTA says it will be filed in Court A, but DHS subsequently serves the respondent a memo stating that the NTA will be filed in the court nearest to the respondent's address (without specifying which court that is). The NTA is then filed somewhere other than Court A.	Reject.
The NTA says it will be filed in Court TBD, but DHS subsequently serves the respondent a memo stating that the NTA will be filed in the court nearest to the respondent's address (without specifying which court that is). The NTA is then filed anywhere.	Reject.
The NTA says it will be filed in Court TBD. DHS issues no memo indicating which court it is being filed in. The NTA is then filed anywhere.	Reject.

If there are other scenarios you encounter, please let us know and we will update the chart. Thank you,

Christopher A. Santoro

Deputy Chief Immigration Judge